

BRIEFING NOTE

TO: Council

FROM: Fazal Khan, Registrar

DATE: February 26, 2020

SUBJECT: 17.0 Council Meeting Dates

☒ For Decision

☐ For Information

☐ Monitoring Report

Background:

Council typically sets its council meeting dates at the end of the preceding year allowing staff and council to plan in advance, including booking travel and accommodation arrangements.

Remaining dates for this year include:

Monday May 25 & Tuesday May 26th, 2020
Monday October 5 & Tuesday October 6th, 2020
Monday December 7 & Tuesday December 8th, 2020

For Consideration:

As these dates are set by council prior to the start of the year there are some new in-coming council members who would not have been included in the discussion. Administration has received some feedback that some of the dates selected may not be appropriate to all involved.

Recommendations/Action Required:

Reaffirm dates amongst all members of council and adjust if required.