

(Draft) COUNCIL MEETING MINUTES
January 28th 8:30 to 10:00
COO Boardroom | 90-300 Adelaide St. W., Toronto

Council Members Present:

Trudy Mauth, President, Public Member
Mr. David Milne, Public Member
Ms. Dorina Reiz, RO, Elected Member
Ms. Ingrid Koenig RO, Elected Member
Mr. Omar Farouk, Public Member
Ms. Jacalyn Cop-Rasmussen, Public Member
Ms. Neda Mohammadzadeh RO, Elected Member
Mr. Edward Viveiros RO, Elected Member
Ms. Peggy Dreyer RO, Elected Member
Mr. Gordon White, Public Member
Mr. Rob Vezina, RO, Elected Member

Regrets:

Mr. Bryan Todd, Vice President, Elected Member
Mr. Balbir Dhillon, RO, Elected Member

Administration:

Mr. Fazal Khan, RO, Registrar, CEO
Ms. Melanie Woodbeck, Deputy Registrar
Ms. Michelle Kushnir, General Counsel
Ms. Carolyn Robertson, Manager Communications and Executive Office

1.1 Introductions and Announcement

Ms. Trudy Mauth, President, opened the meeting at 8:30 with roll call around the Council table and in the Gallery. It was announced that three people would be joining the meeting by webinar: Lisa Bannerman, Kitty Van Helsdingen, RO and Sivaja Ahilan, RO.

1.2 Conflict of Interest

No conflicts of interest were declared.

1.3 Adoption of Agenda

MOTION: TO ADOPT THE COUNCIL AGENDA FOR JANUARY 28TH, AS PRESENTED.

MOVED: OMAR FAROUK

SECONDED: PEGGY DREYER

VOTE: CARRIED

2.0 Minutes

No corrections to the minutes were brought forward.

MOTION: TO ADOPT THE DECEMBER 3RD AND DECEMBER 4, 2018, MINUTES AS PRESENTED.

MOVED: INGRID KOENIG
SECONDED: EDWARD VIVEIROS

VOTE: CARRIED

3.0 Finance

3.1 Year-To-Date Financial Variance Report

The Deputy Registrar, Melanie Woodbeck, reviewed the Year-to-date Financial Variance Report with the Council. The floor was then opened to questions.

MOTION: TO APPROVE THE FINANCIAL VARIANCE REPORT AS PRESENTED.

MOVED: PEGGY DREYER
SECONDED: NEDA MOHAMMADZADEH

VOTE: CARRIED

4.0 Reports

4.1 and 4.2 Annual Reports and Committee Reports

MOTION: CONSENT TO APPROVE THE ANNUAL REPORTS AND ALL COMMITTEE REPORTS AS PRESENTED.

MOVED: GORD WHITE
SECONDED: OMAR FAROUK

VOTE: CARRIED

4.3 Registrar's Report

MOTION: CONSENT TO APPROVE THE REGISTRAR'S REPORT AS PRESENTED.

MOVED: PEGGY DREYER
SECONDED: INGRID KOENIG

VOTE: CARRIED

5.0 CNO Vision 2020 Governance Refresh Initiative

Mr. Khan briefed Council on the College of Nurses of Ontario's "Vision 2020" document. The College of Nurses is asking for support for their current proposal which is currently before the Ministry of Health for its review and support.

A concern was raised about the CNO's plan for Council members to be appointed rather than elected, on the basis that appointed members are not always better than the elected members. It was noted that these will be competency-based appointments.

MOTION: TO TASK A REVIEW OF THE COLLEGE OF NURSES VISION 2020 DOCUMENT TO THE GOVERNANCE COMMITTEE.

MOVED: NEDA MOHAMMADZADEH
SECONDED: INGRID KOENIG

ACTION: Mr. White Requested that an updated version of the Vision 2020 document be requested from the CNO

VOTE: CARRIED

6.0 Council business

MOTION: TO APPOINT SEVITT AND ASSOCIATES AS THE AUDITOR FOR 2019.

MOVED: ROB VEZINA
SECONDED: EDWARD VIVEIROS

VOTE: CARRIED

It was suggested that for future years the COO should consider another auditor.

MOTION: TO REAFFIRM AND RATIFY THE ELECTION AND APPOINTMENT OF THE 2019 COMMITTEES.

MOVED: OMAR FAROUK
SECONDED: JACALYN COP-RASSMUSSEN

7.0 Governance – Self Evaluation Survey Results

Mr. White, Chair of the Governance Committee, reviewed the Council Self Evaluation Survey results with Council. A lack of understanding of some of the results was acknowledged. Some Council members expressed confusion on the committee answers. There was uncertainty as to why, in some cases, the report indicated that only 4 people responded when there were more than 4 people on the Committee

(for example, Discipline Committee). It was suggested that the Governance Committee should set expectations with our consultant as to how Council would like to receive the information. The results were presented as raw data which was no an easily understandable format. It was decided that further discussion would take place at the next Governance Committee meeting and the discussion would be tabled to May Council.

The decision was confirmed by a show of hands for consensus.

8.0 Memo from QA on CRE Selection Criteria

The Quality Assurance Committee made recommendations to Council regarding changes to the random selection criteria for the 2019 Competency Review Evaluation (CRE) process. Specifically, the Committee recommended that adjustments be made to the CRE process to ensure that all opticians who have not yet participated in the CRE process are selected in 2019.

The current process was developed in 2014, and the first CRE process occurred in 2015. The goal was to get through every optician within five years.

Since 2015, a total of 1940 opticians have been randomly selected for the CRE process, out of a total of 2749 opticians who meet the CRE selection criteria. As such, there are approximately 809 opticians (28%) left to be randomly selected for the CRE process.

MOTION: TO APPROVE ADJUSTING THE SELECTION PROCESS FOR THE 2019 COMPETENCY REVIEW AND EVALUATION PROCESS TO ENSURE THAT ALL OPTICIANS WHO HAVE NOT PREVIOUSLY BEEN SELECTED, ARE SELECTED TO COMPLETE THE CRE. THE COMMITTEE FURTHER RECOMMENDS CAPPING THE NUMBER OF OPTICIANS PARTICIPATING IN THE MULTI-SOURCE FEEDBACK (MSF) PROCESS AT 300 TO REDUCE AN INCREASE IN MSF COST.

MOVED: DAVID MILNE
SECONDED: INGRID KOENIG

VOTE: CARRIED

9.0 Review of the Discipline Committee Rules of procedure

The Discipline Committee rules were last revised in 2012. Over the last 18 months, a number of important legislative changes have been made to the Regulated Health Professions Act and the Health Professions Procedural Code (such as Bill 87) which are relevant to the Discipline Committee and its processes. In light of the foregoing, the Chair and Vice-Chair propose that the Rules be reviewed in 2019 and updated as required.

MOTION: TO APPROVE THAT THE COLLEGE UNDERTAKE A REVIEW AND OR UPDATE OF THE RULES OF THE DISCIPLINE COMMITTEE AS RECOMMENDED BY THE DISIPLINE COMMITTEE.

MOVED: ROB VEZINA

SECONDED: EDWARD VIVEIROS

VOTE: CARRIED

THE *IN-CAMERA* SESSION FOLLOWED.

The Council meeting resumed.

MOTION: TO APPROVE, FOR THE THREE MEETINGS LEFT IN THE YEAR, DEBORAH WORRAD AS THE MEETING CHAIR FOR MAY AND DECEMBER AND JIM DUNSDON AS THE MEETING CHAIR FOR SEPTEMBER.

MOVED: PEGGY DREYER

SECONDED: NEDA MOHAMMADZADEH

VOTE: CARRIED

11.0 Adjournment

MOTION: TO ADJOURN THE MEETING

MOVED: PEGGY DREYER

SECONDED: DORINA REIZ

VOTE: CARRIED