

**(Draft) COUNCIL MEETING MINUTES**  
**January 28<sup>th</sup> 8:30 to 10:00**  
**COO Boardroom | 90-300 Adelaide St. W., Toronto**

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**Council Members Present:**

Trudy Mauth, President, Public Member  
Mr. David Milne, Public Member  
Ms. Dorina Reiz, RO, Elected Member  
Ms. Ingrid Koenig RO, Elected Member  
Mr. Omar Farouk, Public Member  
Ms. Jacalyn Cop-Rasmussen, Public Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Mr. Edward Viveiros RO, Elected Member  
Ms. Peggy Dreyer RO, Elected Member  
Mr. Gordon White, Public Member  
Mr. Rob Vezina, RO, Elected Member

**Regrets:**

Mr. Bryan Todd, Vice President, Elected Member  
Mr. Balbir Dhillon, RO, Elected Member

**Administration:**

Mr. Fazal Khan, RO, Registrar, CEO  
Ms. Melanie Woodbeck, Deputy Registrar  
Ms. Michelle Kushnir, General Counsel  
Ms. Carolyn Robertson, Manager Communications and Executive Office

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**1.1 Introductions and Announcement**

Ms. Trudy Mauth, President, opened the meeting at 8:30 with roll call around the Council table and in the Gallery. It was announced that three people would be joining the meeting by webinar: Lisa Bannerman, Kitty Van Helsdingen, RO and Sivaja Ahilan, RO.

**1.2 Conflict of Interest**

No conflicts of interest were declared.

**1.3 Adoption of Agenda**

MOTION: TO ADOPT THE COUNCIL AGENDA FOR JANUARY 28TH, AS PRESENTED.

MOVED: OMAR FAROUK

SECONDED: PEGGY DREYER

**VOTE: CARRIED**

## **2.0 Minutes**

No corrections to the minutes were brought forward.

MOTION: TO ADOPT THE DECEMBER 3RD AND DECEMBER 4, 2018, MINUTES AS PRESENTED.

MOVED: INGRID KOENIG  
SECONDED: EDWARD VIVEIROS

**VOTE: CARRIED**

## **3.0 Finance**

### **3.1 Year-To-Date Financial Variance Report**

The Deputy Registrar, Melanie Woodbeck, reviewed the Year-to-date Financial Variance Report with the Council. The floor was then opened to questions.

MOTION: TO APPROVE THE FINANCIAL VARIANCE REPORT AS PRESENTED.

MOVED: PEGGY DREYER  
SECONDED: NEDA MOHAMMADZADEH

**VOTE: CARRIED**

## **4.0 Reports**

### **4.1 and 4.2 Annual Reports and Committee Reports**

MOTION: CONSENT TO APPROVE THE ANNUAL REPORTS AND ALL COMMITTEE REPORTS AS PRESENTED.

MOVED: GORD WHITE  
SECONDED: OMAR FAROUK

**VOTE: CARRIED**

### **4.3 Registrar's Report**

MOTION: CONSENT TO APPROVE THE REGISTRAR'S REPORT AS PRESENTED.

MOVED: PEGGY DREYER  
SECONDED: INGRID KOENIG

**VOTE: CARRIED**

#### **5.0 CNO Vision 2020 Governance Refresh Initiative**

Mr. Khan briefed Council on the College of Nurses of Ontario's "Vision 2020" document. The College of Nurses is asking for support for their current proposal which is currently before the Ministry of Health for its review and support.

A concern was raised about the CNO's plan for Council members to be appointed rather than elected, on the basis that appointed members are not always better than the elected members. It was noted that these will be competency-based appointments.

MOTION: TO TASK A REVIEW OF THE COLLEGE OF NURSES VISION 2020 DOCUMENT TO THE GOVERNANCE COMMITTEE.

MOVED: NEDA MOHAMMADZADEH  
SECONDED: INGRID KOENIG

ACTION: Mr. White Requested that an updated version of the Vision 2020 document be requested from the CNO

**VOTE: CARRIED**

#### **6.0 Council business**

MOTION: TO APPOINT SEVITT AND ASSOCIATES AS THE AUDITOR FOR 2019.

MOVED: ROB VEZINA  
SECONDED: EDWARD VIVEIROS

**VOTE: CARRIED**

It was suggested that for future years the COO should consider another auditor.

MOTION: TO REAFFIRM AND RATIFY THE ELECTION AND APPOINTMENT OF THE 2019 COMMITTEES.

MOVED: OMAR FAROUK  
SECONDED: JACALYN COP-RASMUSSEN

#### **7.0 Governance – Self Evaluation Survey Results**

Mr. White, Chair of the Governance Committee, reviewed the Council Self Evaluation Survey results with Council. A lack of understanding of some of the results was acknowledged. Some Council members expressed confusion on the committee answers. There was uncertainty as to why, in some cases, the report indicated that only 4 people responded when there were more than 4 people on the Committee

(for example, Discipline Committee). It was suggested that the Governance Committee should set expectations with our consultant as to how Council would like to receive the information. The results were presented as raw data which was no an easily understandable format. It was decided that further discussion would take place at the next Governance Committee meeting and the discussion would be tabled to May Council.

The decision was confirmed by a show of hands for consensus.

### **8.0 Memo from QA on CRE Selection Criteria**

The Quality Assurance Committee made recommendations to Council regarding changes to the random selection criteria for the 2019 Competency Review Evaluation (CRE) process. Specifically, the Committee recommended that adjustments be made to the CRE process to ensure that all opticians who have not yet participated in the CRE process are selected in 2019.

The current process was developed in 2014, and the first CRE process occurred in 2015. The goal was to get through every optician within five years.

Since 2015, a total of 1940 opticians have been randomly selected for the CRE process, out of a total of 2749 opticians who meet the CRE selection criteria. As such, there are approximately 809 opticians (28%) left to be randomly selected for the CRE process.

**MOTION: TO APPROVE ADJUSTING THE SELECTION PROCESS FOR THE 2019 COMPETENCY REVIEW AND EVALUATION PROCESS TO ENSURE THAT ALL OPTICIANS WHO HAVE NOT PREVIOUSLY BEEN SELECTED, ARE SELECTED TO COMPLETE THE CRE. THE COMMITTEE FURTHER RECOMMENDS CAPPING THE NUMBER OF OPTICIANS PARTICIPATING IN THE MULTI-SOURCE FEEDBACK (MSF) PROCESS AT 300 TO REDUCE AN INCREASE IN MSF COST.**

**MOVED: DAVID MILNE**  
**SECONDED: INGRID KOENIG**

**VOTE: CARRIED**

### **9.0 Review of the Discipline Committee Rules of procedure**

The Discipline Committee rules were last revised in 2012. Over the last 18 months, a number of important legislative changes have been made to the Regulated Health Professions Act and the Health Professions Procedural Code (such as Bill 87) which are relevant to the Discipline Committee and its processes. In light of the foregoing, the Chair and Vice-Chair propose that the Rules be reviewed in 2019 and updated as required.

**MOTION: TO APPROVE THAT THE COLLEGE UNDERTAKE A REVIEW AND OR UPDATE OF THE RULES OF THE DISCIPLINE COMMITTEE AS RECOMMENDED BY THE DISIPLINE COMMITTEE.**

**MOVED: ROB VEZINA**

SECONDED: EDWARD VIVEIROS

**VOTE: CARRIED**

THE *IN-CAMERA* SESSION FOLLOWED.

The Council meeting resumed.

MOTION: TO APPROVE, FOR THE THREE MEETINGS LEFT IN THE YEAR, DEBORAH WORRAD AS THE MEETING CHAIR FOR MAY AND DECEMBER AND JIM DUNSDON AS THE MEETING CHAIR FOR SEPTEMBER.

MOVED: PEGGY DREYER

SECONDED: NEDA MOHAMMADZADEH

**VOTE: CARRIED**

#### **11.0 Adjournment**

MOTION: TO ADJOURN THE MEETING

MOVED: PEGGY DREYER

SECONDED: DORINA REIZ

**VOTE: CARRIED**