

BRIEFING REPORT

REPORT TOPIC: COO Organizational Values Policy – For Information

REPORT TO: COO Council

REPORT FROM: COO Governance Committee

DATE: October 7, 2019

REPORT PURPOSE:

- | | |
|---|--|
| <input type="checkbox"/> Decision-Making - Policy Development/ Enhancement/Regular Review/Approval | <input type="checkbox"/> Monitoring of Registrar, CEO Report |
| <input type="checkbox"/> Ends Policy | <input type="checkbox"/> Ends (critical outcomes) Achievement |
| <input type="checkbox"/> Operational Boundaries Policy | <input type="checkbox"/> Operational Boundaries Compliance |
| <input type="checkbox"/> Council-Staff Relationship Policy | <input type="checkbox"/> Council Linkage Report |
| <input type="checkbox"/> Governance Process Policy | <input type="checkbox"/> Incidental Information Report |
| <input type="checkbox"/> Council Implementation of Policy | <input type="checkbox"/> Registrar, CEO |
| <input type="checkbox"/> Council-Staff Relationship Policy | <input type="checkbox"/> Council President |
| | <input checked="" type="checkbox"/> Other: Briefing Report for Information for Council from the Governance Committee |
| <input type="checkbox"/> Governance Process Policy | |

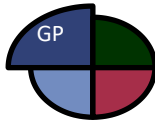
BACKGROUND

Usually governing bodies include their shared organizational values in their Council/Board policies as it is usually the Council/Board who endorses the stated values.

In January 2015, as part of its strategic planning, COO developed a statement of shared values. These values were revisited in January 2019 as part of the next stage of strategic planning designed to update the COO Strategic Plan. The values, as stated, were reconfirmed in January 2019.

These values, which have already been approved by Council, have been formatted into a governance process policy which is outlined in Figure 1 below. This policy is now included in the Council Policy Table of Contents and will be the official record of the values until such time as Council again reviews/updates the values in the future.

FIGURE 1 - COO ORGANIZATIONAL VALUES

POLICY TITLE: COO ORGANIZATIONAL VALUES	POLICY SECTION: GOVERNANCE PROCESS	POLICY NO: 4-02	
APPROVED BY: COUNCIL	REGULAR COUNCIL POLICY REVIEW FREQUENCY: EVERY 5 YEARS	MONITORING OF COUNCIL COMPLIANCE WITH POLICY CRITERIA FREQUENCY: EVERY 3 YEARS	
DATE APPROVED: January 2015	PRESIDENT’S SIGNATURE:		
DATE REVIEWED / REVISED: January 28, 2019			

POLICY

The COO Organizational Values are beliefs which drive our behaviour and results. Together, with our commitment to success, these are the values that we share and which are embedded in our culture. They are guided by our responsibility to our stakeholders. The stakeholders we serve are at the centre of our purpose and our work.

VALUES
Transparency

Access to information that is not confidential.

Accountability

Accepting responsibility for decisions and actions.

Integrity

Acting with conscience, putting aside self-interests and making clear decisions that are aligned with our mandate.

Efficiency

Performing properly without wasting resources.