

**COUNCIL MEETING AGENDA**  
**Monday December 3rd, 2018**  
**COO Boardroom**  
**9:30 am to 3:30 pm**

Attendees: Mr. David Milne, President, Public Member  
Mr. Bryan Todd, Vice-President, Elected Member  
Ms. Jacalyn Cop-Rasmussen, Public Member  
Mr. Balbir Dhillon RO, Elected Member  
Ms. Peggy Dreyer RO, Elected Member  
Mr. Omar Farouk, Public Member  
Ms. Ingrid Koenig RO, Elected Member  
Ms. Trudy Mauth, Public Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Ms. Dorina Reiz, RO, Elected Member  
Mr. Rob Vezina, RO, Elected Member  
Mr. Edward Viveiros RO, Elected Member  
Mr. Gordon White, Public Member

Administration: Mr. Fazal Khan RO, Registrar, CEO  
Ms. Melanie Woodbeck, Deputy Registrar  
Ms. Michelle Kushnir, General Counsel  
Ms. Carolyn Robertson, Manager, Communications and Executive Office

Overall Meeting  
Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 - 9:35 5 minutes	<b>1.0 Introduction</b> 1.1 Introductions and Announcements 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Independent Chair
9:35 –9:40 5 minutes	<b>2.0 Minutes</b> 2.1 October 1, 2018 (*)	Motion	Independent Chair
9:40 – 10:10 30 minutes	<b>3.0 Finance</b> 3.1 Year-to-date 2018 Financial Variance Report(*) 3.2 2019 Draft Budget (*)	Motion	Fazal Khan, Registrar & Melanie Woodbeck, Deputy Registrar
10:10-10:35 25 minutes	<b>4.0 RHPA Amendments -By-Law Changes(*)</b>	Motion	Fazal, Registrar
10:35-10:50 15 Minutes	<b>Break</b>		
10:50 -11:00	<b>5.0 Governance- Operational Boundaries Policy</b>	Motion	Gord White, Chair

10 minutes	5.1 Emergency Registrar, CEO Succession Policy (OB 2-80) (*)		Governance
11:00 – 11:45 45 minutes	<b>6.0 Presentation by Shenda Tanchak</b>	Presentation	Shenda Tanchak
11:45 – 12:00	<b>7.0 Fire Drill (*)</b>		Melanie Woodbeck, Deputy Registrar
12:00 – 1:00 60 minutes	<b>Lunch</b>		
1:00- 1:25 25 minutes	<b>8.0 Strategic Plan Discussion</b> 8.1 Overview of Process(*) 8.2 Ends policy and how it relates to the strategic planning process	Approval	Fazal Khan, Registrar  Karen Fryday-Field
1:25 - 1:35 10 minutes	<b>9.0 Governance Process Policies</b> 9.1 Council Decision Making Policy (GP 4-35) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:35-1:40 5 minutes	9.2 Council and Committees Principles (GP 4-25) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:40 -1:50 10 minutes	9.3 Council Annual Strategic Agenda/ Workplan (GP 4-40) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:50- 2:00 10 minutes	<b>10.0 Operational Boundaries Policies</b> 10.1 Relationship with the Public and Beneficiaries (OB 2-35) (*) 10.2 Member Relations Policy (OB 2-40) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
2:00 -2:15 15 minutes	<b>Break</b>		
2:15 – 2:25 10 minutes	<b>11.0 Reports</b> 11.1 Registrars report (*)	Information	Fazal Khan, Registrar
2:25- 2:40 15 minutes	11.2 NACOR report (*)	Information	Fazal Khan, Registrar
2:40- 2:55 15 minutes	11.3 Committee Reports (*)	Motion to accept committee reports	Independent Meeting Chair
2:55 – 3:00 5 minutes	<b>11.4 Examinations Report</b>	Information	Peggy Dreyer
	<b>12.0 Adjournment</b>	Motion to Adjourn	Independent Chair