

## REPORT

**TO:** Council

**FROM:** Fazal Khan, Registrar

**DATE:** May 28, 2018.

**SUBJECT:** Registrar's Report

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### Highlights:

- Database and Website
- Council Member training
- Electronic Elections
- External Relations-  
AOE, OOA, National Meetings, Seneca College, Georgian College, OFC Meeting
- National Meetings
- Essilor/Clearly.ca Injunction

### Database and Website:

Projects for 2018 include moving to a paperless application process for students, interns and opticians, updates and refinements to the Public Register, Member Portal and building Quality Assurance Program functionality to help track member participation in the program.

Input was sought and received from the council and the Citizens Advisory Group regarding the revamping of the College's website. Our vendor is now in the process of building the site. Staff have spent the past several months reviewing documents prior to moving them to the new site.

The Projects Manager will give a more detailed presentation on these projects.

### Council Member Training

Facilitation Training was held for Chairs, Vice Chairs and Managers on April 9-10<sup>th</sup>. The two-day training session taught skills in running more effective meetings, applicable to both in-person and virtual meetings. All in attendance agreed that the presenter was excellent, and the content was very valuable. All who were involved are looking forward to implementing the new skills and tools immediately.

Chair Governance Training is tentatively booked for June 25<sup>th</sup>.

### Electronic Elections

The College is in the process of developing the online election platform with a tentative deployment in time for this year's elections.

### External Relations:

Seneca and Georgian College -The Manager of Professional Programs, Laura Briard and myself presented on three occasions since February to the opticianry students at Seneca and Georgian on the topics of jurisprudence and the NACOR examinations. A webinar was held for students enrolled in the NAIT program.

Georgian College held its Advisory Meeting on March 27<sup>th</sup>.

Trade Shows and Educational Seminars- The College attended the AOE continuing education seminar and trade show on March 4<sup>th</sup>. The College had a booth at the trade show and the President, David Milne gave an update on the status of the injunction to the members.

The College attended the Ontario Opticians Association continuing education symposium on April 29<sup>th</sup> with a booth and conducted membership update presentations that were well received.

Office of the Fairness Commissioner (OFC) Meeting. The Registrar and Manager of Professional Programs met with the OFC to review their most recent preliminary report on fair registration practices. The OFC acknowledged several of the College's 'Exemplary Practices' and issued a final written report shortly after the in-person meeting with the College representatives. Further details will be shared at the May Council meeting by the Registration Committee.

### National Meetings:

The National meetings, consisting of meetings of the Opticians Council of Canada (OCC), National Association of Canadian Opticianry Regulators (NACOR), the provincial and national associations and the Canadian Association of Opticianry Educators (CAOE) on May 23-25, 2018 in Laval, Quebec. A verbal report to follow.

### Injunction with Essilor/Clearly.ca:

The court granted Essilor a Stay of the injunction until their appeal is heard. It is expected that the appeal will be heard mid-September.

Respectfully submitted by:

Fazal Khan, RO  
Registrar